



The Company

STALICLA is a fast-growing drug development **biotech start-up** active in the field of autism spectrum disorder (ASD) based in Geneva, with offices in Geneva and Barcelona, Spain. Through an innovative algorithm-based platform (DEPI) STALICLA has been able to identify non-behavioral subgroups of patients with idiopathic ASD and corresponding first-in class treatment candidates, thus pioneering personalized medicines for ASD. The CEO and Management team is visioning and capitalizing on integration of current science to serve patients who live today. STALICLA recently completed a Series A financing round.

STALICLA has put together a knowledgeable and experienced executive team, and a world class scientific committee to guide the growth of the company. Furthermore, the company has signed collaborations with leading institutions in the field, which will provide important platforms for accelerating clinical development and product development.

In order to complete the management team, the company is looking for a candidate for the newly created position of

VP Finance & Administration

Location: Geneva

Work Type: Permanent

The Role

Reporting to the Founder and CEO, the future VP Finance and Administration, will be an essential member of the Executive Team and will be accountable for all financial and related risk management operations. This is a management role in which the candidate will be expected to be hands on with the work required.

Functions and Responsibilities of the Manager:

Management

- Set up and manage the Finance & Administration department

Planning & Business Development

- Help in formulating the company's financial strategy and supporting tactical initiatives
- Support the international development of the company (Spain, US)
- Manage the budgeting process with the CEO
- Assist the CEO with the financing rounds
- Develop performance measures supporting the company's strategy

Finance & Operations – Headquarter & Subsidiaries

- Manage the accounting, payments, treasury, human resources administration, investor relations, tax and legal
- Implement financial and operational best practices, develop clear and simple procedures.
- Manage and organize the relationship with subcontractors both in Switzerland and Spain (fiduciaries, lawyers, etc)
- Monitor budgets, cash balances and cash forecasts
- Set up consolidated financial statements
- Organize the transition to IFRS and selection of the financial auditor.
- Administrative and legal follow up of clinical studies.

Financial Information & Funding

- Responsible for the issuance of financial information
- Report financial results to the CEO and prepare Board packs for the CEO
- Ensure preparation of the annual statutory accounts and consolidated financial statement (IFRS)

Risk Management

- Report risks to the CEO
- Monitor and mitigate key elements of the company's risk profile
- Construct and monitor reliable control systems
- Maintain appropriate insurance coverage
- Ensure that the company complies with all legal and regulatory requirements
- Maintain relations with external auditors and investigate their findings and recommendations

The Person

We are looking for a passionate, energetic and enthusiastic personality that will ensure commitment to the company and its vision and contribute to the company's growth through strategic input. S/he should demonstrate a strong interest and ambition to develop in the BioTech/MedTech/Pharma industry.

The right candidate should have a high level of comfort working in a high paced start-up environment, where a pragmatic, resourceful, well organized and effective approach is required with limited resources. S/he should demonstrate an ability to prioritize, be at ease dealing with multiple constraints while respecting deadlines. S/he should have a hands-on, decisive approach and a proven ability to work independently and as a team player.

S/he will demonstrate excellent soft and communication skills and will demonstrate ability to work and build relationships with a variety of different stakeholders.

Profile:

- Master's Degree in Finance and Accounting or similar required. Certified Accountant a plus.
- At least 5 years of professional experience in a global financial function, ideally in a start-up/fast growing environment. Experience in an audit firm is an asset
- IFRS specialist with experience with Swiss Gaap, Swiss administration and regulations
- Experience in the biotech/pharma industry a plus
- Fluent in English, proficient in French (min C2), other language an asset.

To submit your application please send by email your CV together with a cover letter & work certificates to the attention of Mrs. Marylin Mermod Schulé, ad-interim CFO.
Email: finance@stalicla.com