

Geneva, October 21st, 2020

Founder Associate & Junior Project Manager 100%

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The Company

STALICLA is a patient-centric biotech company on a unique mission to identify, develop and bring precision medicine to patients with neurodevelopmental disorders (NDD), with a first application in autism spectrum disorder. STALICLA has assembled a world-class team of experienced drug developers, clinicians and computational systems biologists.

DEPI, the company's unique drug discovery platform, characterizes biologically similar subgroups of patients within highly variable populations of patients with neurodevelopmental disorders, and further identifies tailored treatments. To support its drug discovery platform and pipeline development, STALICLA has established strong networks within top tier research and clinical centers.

STALICLA's platform has already proven successful in expediting and de-risking a first pipeline, STP1, tailored to a subgroup of patients with autism spectrum disorder which is now entering clinical Phase 1b. In addition, STALICLA's R&D unit is currently advancing new precision medicine pipelines for two additional groups of patients with Autism Spectrum Disorder (ASD).

The Role

As a rapidly growing company, STALICLA is currently expanding its team and opening - for immediate entry - a Founder Associate & Junior Project Manager position.

The Founder Associate & Junior Project Manager will be responsible for operationally managing ongoing collaborations under the supervision of the Head of Strategic Partnerships & Business Development as well as providing advanced support to the CEO through a variety of tasks and projects.

This role is an exciting career opportunity for an experienced, hands-on, fast-learning and dedicated individual willing to join a mission-driven, high-paced environment.

Responsibilities include but are not limited to:

- Support the CEO in a wide range of operational activities and project follow up
- Support and execute collaborative projects management: planning, resource management (budget and FTEs), progress reports, deliverables, ...
- Ensure smooth communication with the operational teams' management
- Review, improve and generate short communication material
- Draft letters, email and prepare business correspondence for the CEO (including correspondence requiring understanding of business, strategy and investor relations)
- Handle every information in an absolute confidential manner

Requirements:

- Master degree or equivalent
- At least 1 year of experience in project management, including timeline and budget monitoring
- Excellent reporting skills
- Excellent communication skills including scientific training in company domain of expertise, e.g. Neuroscience, Neuropsychiatry, Molecular Biology with technical teams and senior stakeholders
- Knowledge of the pharma/biotech world an asset
- Fluent in English (verbal and written communication)

In addition, the candidates are expected to have:

- A high comfort level working in a high paced start-up environment, where a pragmatic, resourceful, well organized and effective approach is required with limited resources
- A hands-on, decisive approach and a proven ability to work independently and as a team player
- Excellent communication skills
- A passionate, energetic and enthusiastic personality that will ensure commitment to the company and its vision
- Ability to work in a multidisciplinary and international environment
- Highly adaptable to novel framework and work environment

Knowledge or interest in NDD or related therapeutic areas is an asset.

If you are ready to take on this step in your career, please send your application to hr@stalicla.com

Due to a high volume of applications, no information will be provided by phone.

**Apply only if your profile matches the aforementioned mandatory requirements.
Only applications including a CV and a tailored cover letter in English will be considered.**